

## SERIES OUTLINE

The Willard Lorne Prosser fonds has been arranged in 17 series. Some, such as Series 2, 3, and 4 are based on an original order created by Lorne Prosser. The others have been arranged by subject.

The series include:

- Series 1: Office Files -- 1923 to 198-?
- Series 2: Negatives Alpha/Date -- 1936 to 1987.
- Series 3: Negatives Alpha only -- ca. 1940 to 1975
- Series 4: Copynegatives
- Series 5: Passport negatives -- before 1939 to 1985
- Series 6: Miscellaneous negatives -- ca. 1929 to 1989
- Series 7: Glass Plate Negatives -- ca. 1920's
- Series 8: Thousand Islands and Area -- ca. 1950 to 1970
- Series 9: Steel Company of Canada -- 1946 to 1970
- Series 10: Town of Gananoque -- 1924 to 1957
- Series 11: World War I -- 1914 to 1918
- Series 12: Gananoque Canoe Club - 1933 to 1950
- Series 13: Groups -- 1938 to 1958
- Series 14: Portraits -- ca. 1925 to 1980
- Series 15: Miscellaneous Prints -- ca. 1929 - 1980
- Series 16: Slides -- ca. 1980
- Series 17: Oversize Prints

## SERIES DESCRIPTION

### **Series 1: Office Records. -- 1923 - 198-? -- .5 m of textual records.**

These files contain income tax forms from 1923 to 1950 and samples of a year's receipts for each decade, with the exception of the 1950s, that Mr. Prosser ran his business. There is also a file containing some biographical material about Mr. Prosser, a very few personal letters and a file of miscellaneous photographs found in his office.

Folders are arranged alphabetically by title.

**There are no restrictions on this series.**

File titles supplied by Archives.

Location: Box 1. See "Appendix A."

Oversize ledger - boxed separately as Box 35.

### **Series 2: Negatives Alpha/Date. -- 1936 - 1987. -- 1840 photographic negatives.**

Series contains negatives with a very few prints included, the name on each envelope refers to the person making the order for the photograph not necessarily the subject matter. The vast majority of these are portraits and groups such as wedding groups with the odd other items included.

The files are arranged chronologically then alphabetically by the name on the envelope.

Copyright provisions apply to photographs, please consult archivist.

Titles as on envelopes.

Location: Boxes 2-7. See "Appendix A" for the Box List.

### **Series 3: Negatives Alpha Only. -- [ca. 1940 - 1985]. -- 2320 photographic negatives.**

Series contains negatives with a very few prints included, the name on each envelope refers to the person making the order for the photograph not necessarily the subject matter. The vast majority of these are portraits and groups such as wedding groups with some other items included.

The files are arranged alphabetically by the name on the envelope.

**Copyright provisions apply to photographs, please consult archivist.**

Titles as on envelopes.

Location: Boxes 8-15. See "Appendix A" for Box List.

### **Series 4: Copynegatives.**

Series contains copynegatives and some copyprints. The name on each envelope refers to the person making the order for the photograph, not necessarily the subject matter.

The files are arranged alphabetically by the name on the envelope.

**Copyright provisions apply to photographs, please consult Archivist.**

Titles as on envelopes.

Location: Box 16.

**Series 5: Passport Negatives (dated with no name). -- before 1939, 1940-1942, 1948, 1950-1964, 1966-1978, 1980-1985. -- 2376 photographic negatives.**

Series contains negatives of passport photographs simply piled together by year in boxes. Passport appears to be a term for the small size of the photograph; some were described as license photographs. There is no indication, other than the actual negative itself, of the individual portrayed. These boxes have been left just as Mr. Prosser kept them. The boxes are arranged chronologically. There is also one small box of photoprints.

**Copyright provisions apply to photographs, please consult archivist.**

Dates as on boxes.

Location: Boxes 17-19. See "Appendix A" for Box List.

**Series 6: Negatives Miscellaneous. -- [ca.1929] - 1989. -- 360 photographic negatives.**

Series contains negatives that do not fit into the above categories and ones that have no discernible provenance. A small number of negatives are identifiable as orders filled by Mr. Prosser 1981-1989.

**Copyright provisions apply to photographs, please consult archivist.**

These negatives are in no particular order.

Location: Boxes 20-22. See "Appendix A" for Box List.

**Series 7: Glass Plate Negatives. [ca. 1920's]**

Series contains two sizes of negatives. Most of the 3 1/2 x 5" negatives are unidentified. The 5x7" negatives are identified and filed alphabetically.

**Copyright provisions apply to photographs, please consult archivist.**

Location: Boxes 23-25

**Series 8: Thousand Islands and Area -- [ca.1950-1970]. -- 54 aerial prints, 13 outsize prints, 130 postcards and negatives, 11 miscellaneous prints at water level.**

Series contains a mixture of photographic negatives and prints that Mr. Prosser made of the Thousand Islands for use as publicity material, post cards and souvenirs. There are also photographs taken in the area surrounding Gananoque and the Thousand Islands. Most of these are scenic photographs, many are aerials and a few are of specific locations such as Jones Falls. Few, if any, collages are included.

**Copyright provisions apply to photographs, please consult archivist.**

Titles from contents.

Location: Box 26-27. See "Appendix B" for File List.

**Series 9: Steel Company of Canada. -- 1946 - 1970. -- 250 negatives and 4 prints.**

Series chiefly contains negatives of photographs made at the Gananoque Steel plant for the Steel Company of Canada and the earlier Ontario Steel Products Company.

Photographs are of staff and staff events, the interior of the plant and some of the product the plant produced.

**Copyright provisions apply to photographs. Please consult archivist.**

Titles from contents of file.

Location: Box 28. See "Appendix B" for File List.

**Series 10: Town of Gananoque. -- 1929 - 1957. -- 200 negatives and 20 prints.**

Series contains assorted negatives and prints depicting scenes in Gananoque that were taken both by Mr. Prosser and other photographers over many years. It has been impossible to establish provenance and date for all of these pictures and even the location of some might be questioned. The images here are simply the ones that are likely to be of the town of Gananoque and dates are given when known.

**Copyright provisions apply to photographs, please consult archivist.**

Titles from envelopes.

Location: Box 29. See "Appendix B" for File List.

**Series 11: World War I. -- 1914 - 1918. -- 6 photographic prints.**

Series may have been collected by Prosser. There is no evidence that he took the originals but probably did the reproductions.

**Copyright provisions apply to photographs, please consult archivist.**

Prints are in no particular order.

Title based on contents of file.

Location: Box 30.

**Series 12: Gananoque Canoe Club. -- 1933 - 1950. -- 20 prints and 5 negatives.**

Series contains prints and negatives taken of the Canoe Club building, regattas and members over a number of years.

**Copyright provisions apply to photographs, please consult archivist.**

Title from contents of file.

Location: Box 30. See "Appendix B" for File List.

**Series 13: Groups (subdivided by topic or name). -- 1938 - 1958. -- 100 negatives and 70 prints.**

Series contains negatives and prints of group pictures made by Mr. Prosser over the years. These include many photographs of school children (especially Linklater School where Mrs. Prosser taught) as well as organizations such as service clubs and church organizations and such miscellaneous groupings, for example hotel or resort staff.

**Copyright provisions apply to photographs, please consult archivist.**

Title from contents of file.

Location: Box 30. See "Appendix B" for File List.

**Series 14: Prints of Portraits. -- [ca. 1925 - 1980]. -- 400 prints.**

Series contains portraits of individual and groups taken during Mr. Prosser's career as a photographer in Gananoque. With a few exceptions these photographs are undated and unidentified. There are oversized (over 14 inches by 18 inches) prints included.

**Copyright provisions apply to photographs, please consult archivist.**

These prints are in no particular order.

Location: Boxes 31-32. See "Appendix B" for File List.

**Series 15: Miscellaneous prints. -- [ca. 1929 - 1980]. -- 60 prints.**

Series contains prints and a few negatives that do not fit into the above categories and others that have no discernable provenance. Included are samples showing how Mr. Prosser presented his photographs e.g. matted, in folders, etc.

**Copyright provisions apply to photographs, please consult archivist.**

These prints are in no particular order.

Location: Box 33. See "Appendix B" for File List.

**Series 16: Slides. -- [ca. 198?]. -- 1250 slides.**

Slides taken of scenic views and what are probably family groups. The slide holders are dated for processing but there is no other indication about subject matter or provenance.

**Copyright provisions apply to photographs, please consult archivist.**

The slides are in no particular order.

Location: Box 33.

**Series 17: Oversize Photographs.**